

  
**KYAMBOGO UNIVERSITY**

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*Office of the Academic Registrar*

**APPLICATION FORM FOR PRIVATE ADMISSION  
(DIPLOMA/CERTIFICATE ENTRY SCHEME)**

**ACADEMIC YEAR** \_\_\_\_\_

Recent  
Passport size  
Photo

- NOTE:
- (i) Use capital letters to fill in this form.
  - (ii) Attach relevant certified copies of the **academic documents** (certificates, diplomas, result slips, and transcripts).
  - (iii) All application forms must be submitted not later than 26<sup>th</sup> February, 2010.
  - (iv) A non-refundable application fee of shs.22,500/= (Twenty two thousand shillings only, Bank charges inclusive) for Ugandan students and \$30 for International Students must be paid to any Stanbic Bank Branch to Kyambogo University Academic Registrar's Department Account **Number 0140015345801 (Kyambogo Branch)**. Application forms should be collected and submitted to Records/Registry Office located in Faculty of Science, Kyambogo University. Original Bank slip and Receipts should be attached to the Application Form before submission.
  - (v) Read carefully the Admission Requirements obtained from Admission Office before filling in this Form.
  - (vi) Once admitted, change of programme shall not be allowed

**PROGRAMMES APPLIED FOR:** \_\_\_\_\_

**SUBJECT COMBINATION (where applicable):** \_\_\_\_\_  
(For Education/Arts/Social Sciences/Special Needs to indicate Subject Combination)

**STUDY TIME:** DAY \_\_\_\_\_ EVE \_\_\_\_\_

Entry into Year 1          or Entry into Year 2          or Entry into Year 3          (tick one)

**A. PERSONAL INFORMATION**

1. NAME(S) OF APPLICANT (The names in which you will be registered will be those that appear on your Certificate/Diploma or equivalent documents offered as an entry qualification).
  - (a) Surname: \_\_\_\_\_
  - (b) Other Names: \_\_\_\_\_
2. (a) Sex: \_\_\_\_\_ (b) Any Disabilities? (Indicate and attach proof) \_\_\_\_\_
  - (b) Any Disabilities? \_\_\_\_\_ (Indicate and attach proof)

- 3 (a) Date of Birth: \_\_\_\_\_ (b) Place of Birth: \_\_\_\_\_
4. (a) Home District: \_\_\_\_\_
- (b) District of Residence: \_\_\_\_\_
- (c) Country of Residence \_\_\_\_\_
5. Permanent Address: \_\_\_\_\_
- a) Tel No: \_\_\_\_\_ (b) Fax No: \_\_\_\_\_ Email: \_\_\_\_\_
6. Contact Address (if different from (5) above): \_\_\_\_\_

**B: ACADEMIC AND PROFESSIONAL QUALIFICATIONS**

**Part 1: Diploma Qualifications (Attach Certified copies of Diploma Transcripts / Result Slips and Certificates)**

- i) Title of the Diploma \_\_\_\_\_
- ii) Awarding Body \_\_\_\_\_ Year of Award \_\_\_\_\_
- iii) Class / Grade \_\_\_\_\_

**Part 2: Certificate Qualifications (Attach Certified copies of Certificates / Transcripts / Result Slips)**

- i) Title of the Certificate \_\_\_\_\_
- ii) Awarding Body \_\_\_\_\_ Year of Award \_\_\_\_\_
- iii) Class / Grade \_\_\_\_\_

**Part 3: Other Qualification**

- i) You must attach photocopies of 'O' level (UCE) or its equivalent
- ii) You must attach photocopies of 'A' level (UACE) or its equivalent
- iii) Attach photocopies of any other qualifications where applicable

**C: DECLARATION:**

I declare that all the information given on this form is correct.

Signature of applicant: \_\_\_\_\_ Date: \_\_\_\_\_